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W. H. MITCHELL

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RESPONSIBLE FOR: Acting Chief, Fiscal Division
Chief, Finance Division
Chief, Budget and Fiscal Office, GSA-1D/2M2

SUBJECT: 1. Special Coding of Travel Vouchers to Indicate Class of Air Accommodations Utilized

REFERENCE : Memorandum from Comptroller to some addressees, dated 9 November 1962, Subject: Increased Use of Commercial Air Transportation for Official Travel.

1. A change in Agency travel regulations, to be effective 16 December 1963, will require air travelers to utilize accommodations less costly than first-class, with specified exceptions which are expected to be applicable to a relatively small proportion of total air travel.
 2. The revised regulations will provide specific criteria for identifying circumstances in which first-class air accommodations may be authorized or approved. Accordingly, it has been concluded that the coding requested by reference should be discontinued, effective immediately.

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Adding Cryptoki Lines

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